

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – NOVEMBER 30, 2011

The Cuyahoga County District Board of Health met in regular session at 9:00 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on November 30, 2011. The following members were present:

Ms. Debbie L. Moss
Dr. Ye-Fan W. Glavin
Mr. James T. Gatt
Dr. Gregory L. Hall

Absent: Mr. Charles T. Riehl

The reading of the minutes of the October 26, 2011, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Gatt, seconded by Ms. Moss, that the minutes be approved. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall.

Financial Statements. EPHS-11. Dr. Glavin arrived.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-232) be adopted:

BE IT RESOLVED to accept the George Gund Foundation 2011 Ohio Farm to School grant from February 28, 2011 through February 28, 2012. Amount to be received is not to exceed \$10,000.00. EPHS-3, 4

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Ms. Moss, seconded by Dr. Glavin, that the following RESOLUTION (2011-233) be adopted:

BE IT RESOLVED to rescind Resolution (2011-148) to accept the Ohio Department of Health Beach Sanitary Survey grant to conduct in-depth sanitary surveys at its Lake Erie bathing beaches from July 18, 2011 (or upon execution of both parties, whichever is later) through September 30, 2011. Amount to be received is not to exceed \$22,668.00. EPHS-1, 2, 3, 4, 10

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-234) be adopted:

BE IT RESOLVED to accept the Ohio Department of Health Beach Sanitary Survey grant to conduct in-depth sanitary surveys at its Lake Erie bathing beaches upon execution of both parties through May 31, 2012. Amount to be received is not to exceed \$22,668.00. EPHS-1, 2, 3, 4, 10

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Glavin, seconded by Ms. Moss, that the following RESOLUTION (2011-235) be adopted:

BE IT RESOLVED that approval be given to provide fiscal support to the NEO Data Consortium project. Amount to be paid to the Center for Community Solutions is not to exceed \$5,000.00. EPHS-4, 10

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2011-236) be adopted:

BE IT RESOLVED to contract with Brooklyn City School District to implement the Physical Education component of the Coordinated Approach to Child Health (CATCH) training under the 2011 Creating Healthy Communities (CHC) grant on December 6, 2011. Amount to be paid to Brooklyn City School District is not to exceed \$150.00. EPHS-3

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt. Dr. Hall abstained.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2011-237) be adopted:

BE IT RESOLVED to contract with Waste Management for waste/recycle disposal service at CCBH's facility from November 23, 2011 through November 22, 2013. Amount to be paid to Waste Management is not to exceed \$3,000.00 per year (plus fuel surcharge). EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-238) be adopted:

BE IT RESOLVED to accept an addendum to the contract with Charles King, M.D. (Resolution 2010-251) to increase the amount to be paid to Charles King, M.D. from \$10,000.00 to \$11,500.00. EPHS-3

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Ms. Moss, seconded by Dr. Hall, that the following RESOLUTION (2011-239) be adopted:

BE IT RESOLVED to contract with Case Western Reserve University (CWRU) for the services of Charles King, M.D. to serve as Medical Director from January 1, 2012 through December 31, 2012. Amount to be paid to CWRU is not to exceed \$41,040.00. EPHS-3, 4, 5, 7

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-240) be adopted:

BE IT RESOLVED to contract with Aetna for Major Medical, Prescription and Vision Insurance coverage from January 1, 2012 through December 31, 2012. Single rate is \$484.57 per employee/month and family rate is \$1,308.35 per employee/month. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-241) be adopted:

BE IT RESOLVED to contract with Aetna for Employee Assistance Program from January 1, 2012 through December 31, 2012. Amount to be paid to Aetna is \$1.60 per employee per month. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2011-242) be adopted:

BE IT RESOLVED to contract with United Health Care for the administration of the Board of Health's Flexible Spending Account program from January 1, 2012 through December 31, 2012. The amount to be paid to United Health Care is \$5.59 per participating employee per month. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2011-243) be adopted:

BE IT RESOLVED to renew contracts with the following agencies under the 2011/2012 Child and Family Health Services (CFHS) grant from July 1, 2011 through June 30, 2012. EPHS-1, 3, 7

	Amount to be paid <u>not to exceed:</u>
CWRU/Prevention Research Center for Healthy Neighborhoods	\$ 90,000.00
MetroHealth Medical Center/Department of Pediatrics	\$ 30,086.00
NorthEast Ohio Neighborhood Health Services (NEON)	\$209,000.00
Cleveland Regional Perinatal Network	\$ 60,000.00

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Glavin, that the following RESOLUTION (2011-244) be adopted:

BE IT RESOLVED to renew contract with CHC Software, Inc. to provide maintenance for the Health Department Information System (HDIS) for clinical operations and BCMH Nursing and Nutrition services from December 1, 2011 through November 30, 2012. Amount to be paid to CHC Software, Inc. is not to exceed \$1,033.80. EPHS-9

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Glavin, that the following RESOLUTION (2011-245) be adopted:

BE IT RESOLVED that approval be given to refund \$17,024.78 to the Ohio Department of Health (ODH) for funds not expended for Public Health Emergency Response (PHER) activities under the 2010/2011 ODH Public Health Emergency Preparedness and Response (PHEP/PHER) grant. EPHS-1, 2, 3, 4, 5, 7, 8, 9

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-246) be adopted:

BE IT RESOLVED to renew contract with the City of Cleveland Department of Public Health (CDPH)

to strengthen public health infrastructure and collaboration under the 2011/2012 Public Health Emergency Preparedness (PHEP) grant from August 10, 2011 through August 9, 2012. Amount to be paid to CDPH is not to exceed \$160,536.00. CDPH to provide \$12,313.00 in-kind match. EPHS-2, 3, 4, 5, 10

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-247) be adopted:

BE IT RESOLVED to renew contract with the City of Shaker Heights Health Department (SHHD) to strengthen public health infrastructure and collaboration under the 2011/2012 Public Health Emergency Preparedness (PHEP) grant from August 10, 2011 through August 9, 2012. Amount to be paid to SHHD is not to exceed \$11,509.00. SHHD to provide \$883.00 in-kind match. EPHS-2, 3, 4, 5, 10

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2011-248) be adopted:

BE IT RESOLVED to renew contract with the City of Cleveland Department of Public Health (CDPH) under the 2011/2012 Cities Readiness Initiative (CRI) grant from August 10, 2011 through August 9, 2012. Amount to be received from CDPH is not to exceed \$288,028.00. CCBH in-kind support is \$10,640.00. EPHS-2, 3, 4, 5, 10

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Glavin, seconded by Dr. Hall, that the following RESOLUTION (2011-249) be adopted:

BE IT RESOLVED that approval be given to enter into a Memorandum of Understanding (MOU) with General Electric to activate a Closed POD during a disaster from November 30, 2011 through November 29, 2013. No exchange of funds. EPHS-4, 5

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Glavin, that the following RESOLUTION (2011-250) be adopted:

BE IT RESOLVED to accept an addendum to the Sport Spirit, Inc. contract (Resolution 2011-89) to amend the start date to August 1, 2009 and increase the amount to be paid to Sport Spirit, Inc. from \$11,414.00 to \$18,414.00. EPHS-3, 4, 5, 7, 8, 9

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Ms. Moss, seconded by Dr. Glavin, that the following RESOLUTION (2011-251) be adopted:

BE IT RESOLVED to accept an addendum to the Biohabitats Inc. contract (Resolution 2009-248 & 2010-187) to extend the period from December 31, 2011 to June 30, 2012. Amount to remain the same. EPHS-3, 4, 5, 6

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-252) be adopted:

BE IT RESOLVED to authorize the issuance for a Request for Proposal (RFP) for water quality laboratory services for the Cuyahoga County Board of Health. EPHS-2, 6

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-253) be adopted:

BE IT RESOLVED to authorize the issuance for a Request for Proposal (RFP) for lead analytical services for the Cuyahoga County Board of Health. EPHS-2, 6

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

RESOLUTION (2011-254) First reading to amend the Animal Venue Regulations in accordance with ORC Section 3709.21 and 3709.09. Originally adopted June 25, 2009 (ref. enclosed). EPHS-1, 2, 3, 5

It was moved by Mr. Gatt, seconded by Dr. Glavin, that the following RESOLUTION (2011-255) be adopted:

BE IT RESOLVED to approve a salary schedule for the Communication Officer effective December 1, 2011 (ref. enclosed). EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Ms. Moss, seconded by Dr. Hall, that the following RESOLUTION (2011-256) be adopted:

BE IT RESOLVED to honor Anna Mandalakas, MD for 11 years of public health services as Medical Director for the Cuyahoga County Board of Health. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Ms. Moss, seconded by Dr. Hall, that the following RESOLUTION (2011-257) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

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|------------|------------------------------------|
| Schedule A | Appropriation Measures. EPHS-11 |
| Schedule B | Cash Transfers. |
| Schedule C | Routine Personnel Actions. EPHS-11 |
| Schedule D | Employee Travel Expenses. EPHS-8 |
| Schedule E | Approval of Vouchers. EPHS-11 |

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall.

Health Commissioner's Report

- (1) 2012 Budget
- (2) Influenza Update
- (3) Various Program Fee Changes
- (4) Anna Mandalakas, MD (Tabled until next month)