

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – MAY 25, 2011**

The Cuyahoga County District Board of Health met in regular session at 9:00 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on May 25, 2011. The following members were present:

Ms. Debbie L. Moss  
Mr. Charles T. Riehl  
Mr. James T. Gatt  
Dr. Gregory L. Hall

Absent: Dr. Ye-Fan W. Glavin

The reading of the minutes of the April 27, 2011, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Riehl, seconded by Mr. Gatt, that the minutes be approved. EPHS-11

The Secretary called the roll:

Ayes: Mr. Riehl, Mr. Gatt, Dr. Hall. Ms. Moss abstained.

Financial Statements. EPHS-11

It was moved by Mr. Riehl, seconded by Mr. Gatt, that the following RESOLUTION (2011-107) be adopted:

BE IT RESOLVED to accept an addendum to the Ohio Department of Transportation 2010/2011 Safe Routes to School Program grant (Resolution 2010-94) for the city of East Cleveland to extend the end of the grant period from May 31, 2011 to October 31, 2011. Original amount to be received is to remain \$4,000.00. EPHS-3, 4, 5, 10

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2011-108) be adopted:

BE IT RESOLVED to accept an addendum to the 2010/2011 Western Reserve Area Agency on Aging contract (Resolution 2010-244) to conduct the Matter of Balance (MOB) program activities to decrease the contract amount from \$21,234.00 to \$16,025.60 from June 1, 2010 through May 31, 2011. EPHS-2, 3, 4, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Mr. Riehl, that the following RESOLUTION (2011-109) be adopted:

BE IT RESOLVED to contract with the following providers under the Susan G. Komen Cancer Foundation NorthEast Ohio Affiliate grant from July 1, 2011 through June 30, 2016. Amounts to be paid to the providers shall be consistent with the Medicare reimbursement rates: EPHS-3, 7

Carriage way LP, dba Biomedical Laboratory  
Summa Akron City and St. Thomas Hospitals  
Summa Barberton Hospital  
Summa Barberton Hospital Lab Care Plus

Summa Physicians, Inc.  
Summa Wadsworth-Rittman Hospital  
University Hospitals Richmond Medical Center  
Fremio A. Vargas, M.D.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Mr. Riehl, that the following RESOLUTION (2011-110) be adopted:

BE IT RESOLVED to contract with National CineMedia (NCM) for services to advertise prevention of teenage pregnancy under the 2010/2011 Prevent Premature Fatherhood County grant from June 10, 2011 through June 30, 2011. Amount to be paid to NCM is not to exceed \$6,566.00. EPHS-3

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Mr. Riehl, that the following RESOLUTION (2011-111) be adopted:

BE IT RESOLVED to contract with National CineMedia (NCM) for services to advertise prevention of teenage pregnancy under the 2010/2011 Prevent Premature Fatherhood Federal grant from July 8, 2011 through August 30, 2011. Amount to be paid to NCM is not to exceed \$2,758.00. EPHS-3

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Ms. Moss, seconded by Mr. Gatt, that the following RESOLUTION (2011-112) be adopted:

BE IT RESOLVED to accept an addendum with the following providers (Resolution 2010-151) under the 2010/2011 Prevent Premature Fatherhood State grant from April 26, 2010 through June 30, 2011. EPHS-3, 4, 7

Jerrold Nash from \$1,250.00 to \$1,750.00  
Muqit Sabur from \$1,000.00 to \$1,250.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Mr. Gatt, that the following RESOLUTION (2011-113) be adopted:

BE IT RESOLVED to contract with Armada LTD to assist with development of a Volunteer Reception Center (VRC) under the 2010/2011 PHEP/PHER grant from May 15, 2011 through July 30, 2011. Amount to be paid to Armada LTD is not to exceed \$15,800.00. EPHS-4, 5, 8, 9

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Mr. Gatt, that the following RESOLUTION (2011-114) be adopted:

BE IT RESOLVED to contract with Case Western Reserve University (CWRU) for Anna Mandalakas M.D. to provide Public Health Emergency Preparedness services under the 2010/2011 PHEP/PHER grant from August 10, 2010 through August 9, 2011. Amount to be paid CWRU is not to exceed \$5,580.00. EPHS-1, 2, 3, 5, 6, 7, 8, 9, 10

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Ms. Moss, that the following RESOLUTION (2011-115) be adopted:

BE IT RESOLVED to contract with Foremost Safety Solutions, Inc. under the 2010/2011 PHEP/PHER grant to provide Securing Our Students System (site specific digital security plans) for our Points of Dispensing (PODs) from June 1, 2011 through July 30, 2011. Amount to be paid to Foremost Safety Solutions, Inc. is not to exceed \$153,000.00. EPHS-4, 5, 6, 8

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2011-116) be adopted:

BE IT RESOLVED to contract with Cuyahoga County Agricultural Society for booth rental from August 8-14, 2011 at the Cuyahoga County Fair. Amount to be paid to Cuyahoga County Agricultural Society is not to exceed \$290.00. EPHS-3, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl , seconded by Dr. Hall, that the following RESOLUTION (2011-117) be adopted:

BE IT RESOLVED to contract with Richard J. Bradner to provide consulting services for assistance in the purchase of the Board's new telephone and voicemail system from April 27, 2011 through September 30, 2011. Amount to be paid to Richard J. Bradner is not to exceed \$10,000.00. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Hall. Mr. Gatt abstained.

It was moved by Mr. Riehl, seconded by Ms. Moss, that the following RESOLUTION (2011-118) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with Tele-Solutions, Inc. for the purchase of the Board's new telephone and voicemail system (Mitel HX5000). Amount to be paid to Tele-Solutions, Inc. is not to exceed \$125,000.00. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Hall. Mr. Gatt abstained.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2011-119) be adopted:

BE IT RESOLVED to contract with Eileen Korey to provide consultative support in the recruitment of a Communication and Marketing position from May 27, 2011 through August 31, 2011. Amount to be paid to Eileen Korey is not to exceed \$10,000.00. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2011-120) be adopted:

BE IT RESOLVED to renew contract with the Ohio Department of Health (ODH) to monitor beach water quality from May 30, 2011 through September 30, 2011. Amount to be received is not to exceed \$41,565.00. EPHS-2, 3, 4, 6, 8, 10

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Ms. Moss, seconded by Mr. Riehl, that the following RESOLUTION (2011-121) be adopted:

BE IT RESOLVED to renew contracts with the following schools for school health services from July 1, 2011 through June 30, 2012. EPHS-1, 2, 3, 4, 5, 6, 7, 8

	<u>Amount to be received:</u>
Education Alternatives	\$ 35,200.00
Fairview Park City Schools	\$101,000.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2011-122) be adopted:

BE IT RESOLVED to accept an addendum to the Your Building Maintenance, Inc. (YBM) contract (Resolution 2008-285, 2010-257 & 2011-68)) to extend the end of the contract period from June 1, 2011 to August 31, 2011. Amount to be paid to YBM is not to exceed \$2,500.00 per month and recommended cleaning services as stated in the contract. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Ms. Moss, that the following RESOLUTION (2011-123) be adopted:

BE IT RESOLVED to accept a private donation in the amount of \$25.00 from Thomas J. and Joanne O'Toole for Dental Option services in Lake County. EPHS- 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2011-124) be adopted:

BE IT RESOLVED to approve the Cuyahoga County Board of Health's Building Emergency Action Plan (ref. enclosed). EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2011-125) be adopted:

BE IT RESOLVED that approval be given to amend the Prevention & Wellness Immunization and Travel Clinic fee schedule effective June 1, 2011 (ref. enclosed). EPHS-9

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

RESOLUTION (2011-104) Second reading to amend the permit fee structures for the private water systems program in accordance with Ohio Revised Code Section 3701.344 and 3709.09 and Chapter 3701-28 of the Ohio Administrative Code. EPHS-1, 2, 5, 6

It was moved by Mr. Riehl, seconded by Mr. Gatt, that the following RESOLUTION (2011-126) be adopted:

BE IT RESOLVED that CCBH formally acknowledges the support of Discount Drug Mart as a sponsor of the seventh annual "Run for Your Life!" and recognizes the importance of the partnership formed in this endeavor. EPHS-3, 4

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Mr. Riehl, that the following RESOLUTION (2011-127) be adopted:

BE IT RESOLVED that approval be given for tuition assistance for Summer 2011 for the following employees. Amounts approved at the May 3, 2011 meeting of the Tuition Assistance Review Committee: EPHS-8, 11

Romona Brazile, Assistant Director, MPA	\$1,513.69
Ann Campbell, Personnel Manager, MLRHR (Amount not to exceed \$4,000.00)	\$3,359.75 + books/fees
Cynthia Modie, PHN 4-Supervisor, M.Ed (Amount not to exceed \$2,035.80)	\$1,877.00 + books/fees
Megan Parnell, Researcher, M.A.E.	\$1,902.00
Najeebah Shine, Director, MBA (Amount not to exceed \$4,000.00)	\$2,490.00 + books/fees
Kellee Williams, Case Management Specialist 1, Masters Diversity Management (Amount not to exceed \$4,000)	\$3,238.00 + books/fees

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Ms. Moss, that the following RESOLUTION (2011-128) be adopted:

BE IT RESOLVED that approval be given for an Across-the-Board increase of 1.5% for employees except management unit employees, intermittent employees and student appointments effective June 1, 2011 (ref. enclosed). EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Mr. Gatt, that the following RESOLUTION (2011-129) be adopted:

BE IT RESOLVED to honor Adrienne Addison, Communications Manager, for over 24 years of public health service. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Dr. Hall, that the following RESOLUTION (2011-130) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures. EPHS-11
Schedule B	Cash Transfers. EPHS-11
Schedule C	Routine Personnel Actions. EPHS-11
Schedule D	Employee Travel Expenses. EPHS-8
Schedule E	Approval of Vouchers. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

#### Health Commissioner's Report

- (1) Workforce Training Needs Assessment
- (2) Communication & Marketing Survey Results
- (3) CCBH Sustainability Activities

It was moved by Mr. Riehl, seconded by Dr. Hall, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22, the Board adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the meeting be adjourned.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt, Dr. Hall.

The meeting was adjourned at 12:01 p.m.