

**CUYAHOGA COUNTY BOARD OF HEALTH**  
**MINUTES OF THE MEETING – MARCH 23, 2011**

The Cuyahoga County District Board of Health met in regular session at 9:00 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on March 23, 2011. The following members were present:

Ms. Debbie L. Moss  
Mr. Charles T. Riehl  
Dr. Ye-Fan W. Glavin  
Mr. James T. Gatt  
Dr. Gregory L. Hall

Report from Terry Allan, Health Commissioner, regarding the District Advisory Council meeting held March 14, 2011. Appointment of Debbie L. Moss, Esq. for a five-year term by the District Advisory Council and the signing of the oath of office. EPHS-11

Motions for election of office of the Board - President and President Pro Tem. A motion was made by Mr. Riehl, seconded by Mr. Gatt, to nominate Ms. Debbie L. Moss, as President of the Board. There being no other nominations, the Secretary call the roll: EPHS-11

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was then moved by Ms. Moss, seconded by Mr. Gatt, to nominate Mr. Charles T. Riehl, as President Pro Tem. There being no other nominations, the Secretary called the roll: EPHS-11

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

The reading of the minutes of the February 23, 2011, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Riehl, seconded by Dr. Hall, that the minutes be approved. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

Financial Statements. EPHS-11

It was moved by Mr. Riehl, seconded by Dr. Hall, that the following RESOLUTION (2011-55) be adopted:

BE IT RESOLVED that approval be given for the appropriation of the annual estimated expense and revenue budget for the year 2012 in accordance with the ORC 3709.28 (ref. enclosed). EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Glavin, seconded by Ms. Moss, that the following RESOLUTION (2011-56) be adopted:

BE IT RESOLVED to accept additional funding from the Ohio Department of Health 2010/2011 Breast and Cervical Cancer Project (BCCP) grant from June 30, 2010 through June 29, 2011. Increase the amount to be received from \$302,988.00 to \$386,932.00. EPHS-3, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Glavin, that the following RESOLUTION (2011-57) be adopted:

BE IT RESOLVED to accept additional funding from the Ohio Department of Health (ODH) 2010/2011 Public Health Emergency Preparedness (PHEP) grant for the implementation of Emergency Response activities from August 10, 2010 through August 9, 2011. Increase the amount to be received from \$753,311.00 to \$2,114,141.00. CCBH in-kind support remains \$40,650.00. EPHS -1, 2, 3, 4, 5, 7, 8, 9

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Ms. Moss, seconded by Mr. Riehl, that the following RESOLUTION (2011-58) be adopted:

BE IT RESOLVED to accept the 2011/2014 HUD Lead Hazard Reduction grant from March 1, 2011 through August 31, 2014. Amount to be received is not to exceed \$4,500,000.00. CCBH in-kind support is \$97,699.00. EPHS-2, 3, 4, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Dr. Hall, that the following RESOLUTION (2011-59) be adopted:

BE IT RESOLVED to renew contract with the Cleveland Department of Public Health (CDPH) under their 2011 Making Greater Cleveland Lead Safe Program from January 1, 2011 through December 31, 2011. Amount to be received is not to exceed \$64,500.00. EPHS-2, 3, 4, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2011-60) be adopted:

BE IT RESOLVED to contract with Melvyn Diamond, D.D.S. to provide dental services under the Dental Sealant grant from March 28, 2011 through December 31, 2011. Amount to be paid to Dr. Diamond is not to exceed \$5,850.00. EPHS-1, 2, 3

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Glavin, that the following RESOLUTION (2011-61) be adopted:

BE IT RESOLVED to contract with Ovations Catering to provide food for the 2011 Ohio Farm to School Conference March 30, 2011. Amount to be paid to Ovations Catering is not to exceed \$10,842.00. EPHS-3, 4

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-62) be adopted:

BE IT RESOLVED to contract with the following providers under the Susan G. Komen Cancer Foundation NorthEast Ohio Affiliate grant from July 1, 2011 through June 30, 2016. Amounts to be paid to the providers shall be consistent with the Medicare reimbursement rates: EPHS-3, 7

Akron General Medical Center  
Bel-Park Anesthesia Associates, Inc.  
Care Alliance Health Center  
The Free Medical Clinic of Greater Cleveland  
Karen R. Grassie, M.D.  
Neighborhood Family Practice

Oscar Nicholson Jr., M.D., Inc.  
Northeast Surgical Associates of Ohio  
Planned Parenthood of Northeast Ohio  
Drs. Russell, Berkebile & Associates, Inc.  
Trumbull Radiologists, Inc.  
Warren Family Medical, Inc.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Dr. Hall, that the following RESOLUTION (2011-63) be adopted:

BE IT RESOLVED to contract with Council of State and Territorial Epidemiologists to provide training on the Council to Improve Foodborne Outbreak Response (CIFOR) guidelines from March 9, 2011 through May 31, 2011. Amount to be received is not to exceed \$5,314.00. EPHS-2, 3, 4, 6, 8

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2011-64) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter into a contract with a vendor to be determined to provide medical billing services. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2011-65) be adopted:

BE IT RESOLVED to renew the 2011 Starting Point contract to provide child care training and technical assistance from January 1, 2011 through December 31, 2011. Amount to be received is not to exceed \$183,518.00. EPHS-3, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Dr. Hall, that the following RESOLUTION (2011-66) be adopted:

BE IT RESOLVED to renew contracts with the following providers under the 2011 Immunization Action Plan (IAP) grant from January 1, 2011 through December 31, 2011. EPHS-3, 7

Cleveland Department of Public Health  
MetroHealth Medical Center

Amount to be paid  
not to exceed:  
\$89,211.47  
\$60,416.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Dr. Hall, that the following RESOLUTION (2011-67) be adopted:

BE IT RESOLVED to renew contract with Cuyahoga County Planning Commission under the 2011 Creating Healthy Communities (CHC) grant from January 1, 2011 through December 31, 2011. Amount to be paid to Cuyahoga County Planning Commission is not to exceed \$15,000.00. EPHS-3, 4, 5

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Mr. Riehl, that the following RESOLUTION (2011-68) be adopted:

BE IT RESOLVED to accept an addendum to the Your Building Maintenance, Inc. (YBM) contract (Resolution 2008-285 & 2010-257) to extend the end of the contract period from April 1, 2011 to May 31, 2011. Amount to be paid to YBM is not to exceed \$2,500.00 per month and recommended cleaning services as stated in the contract. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Ms. Moss, that the following RESOLUTION (2011-69) be adopted:

BE IT RESOLVED to authorize the issuance of a Request for Proposal (RFP) for a new CCBH Communication/Telephone System. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2011-70) be adopted:

BE IT RESOLVED that approval be given to close the Cleveland Heights and East Cleveland Immunization Satellite clinics effective April 1, 2011. EPHS-9

The Secretary called the roll:

Ayes: Ms. Moss, Dr. Glavin, Mr. Gatt, Dr. Hall. Mr. Riehl abstained.

It was moved by Mr. Riehl, seconded by Dr. Hall, that the following RESOLUTION (2011-71) be adopted:

BE IT RESOLVED that approval to donate a Electrolux Refrigerator (Serial #BA51501009) to the Cuyahoga County Board of Developmental Disabilities (EIN#34-6000817). EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-72) be adopted:

BE IT RESOLVED to approve the Cuyahoga County Board of Health Strategic Plan & Quality Improvement Plan. EPHS-1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Mr. Gatt, that the following RESOLUTION (2011-73) be adopted:

BE IT RESOLVED to approve the salary schedule for Administrative Services Manager effective March 28, 2011 (ref. enclosed). EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Dr. Glavin, that the following RESOLUTION (2011-74) be adopted:

BE IT RESOLVED to rescind Resolution (2010-246) to accept an addendum to the 2010 Cuyahoga County Commissioners Prevent Premature Fatherhood (Resolution 2010-33) grant to increase the contract amount to be received from \$120,000.00 to \$228,000.00 and extend the end date from December 31, 2010 to December 31, 2011. EPHS-3, 4, 7, 10

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Dr. Glavin, that the following RESOLUTION (2011-75) be adopted:

BE IT RESOLVED to renew contract with the Cuyahoga County Department of Development under the HUD Lead Hazard Reduction grant from March 1, 2011 through August 31, 2014. Amount to be paid to the Cuyahoga County Department of Development is not to exceed \$3,012,500.00. Department of Development in-kind support is \$305,823.00. EPHS-2, 3, 4, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Mr. Riehl, that the following RESOLUTION (2011-76) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

- Schedule A      Appropriation Measures. EPHS-11
- Schedule B      Cash Transfers.
- Schedule C      Routine Personnel Actions. EPHS-11

Schedule D Employee Travel Expenses. EPHS-8  
Schedule E Approval of Vouchers. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

Health Commissioner's Report

- (1) Private Water System Rules Update
- (2) 2010 Annual Report
- (3) 2010 MBO Update
- (4) Organizational Development Update
- (5) Update on Agency Restructuring Plan

It was moved by Mr. Riehl, seconded by Dr. Glavin, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22, the Board adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

Upon conclusion of such Executive Session, the Board resumed its regular meeting. Thereupon, it was moved by Mr. Riehl, and seconded by Dr. Glavin that the following RESOLUTION (2011-77) be adopted:

BE IT RESOLVED to contract with Murman & Associates for special legal counsel services from March 7, 2011 until completion of services. Amount to be paid to Murman & Associates shall be consistent with amounts set forth in the engagement letter. The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

Thereupon, it was moved by Mr. Riehl, seconded by Dr. Glavin, that the meeting be adjourned.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

The meeting was adjourned at 11:50 a.m.