

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – JULY 22, 2015

Meeting called to order by Debbie L. Moss, President of the Board at 9:05 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on July 22, 2015.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Jonathan D. Greenberg and Mr. Doug Wang.

The reading of the minutes of the June 24, 2015, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Mr. Wang, that the minutes be approved. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Committee Reports – N/A

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Ms. Moss, seconded by Dr. Hall, that the following RESOLUTION (2015-119) be adopted:

BE IT RESOLVED to accept the Health and Human Services (HHS) 2015/2016 Teen Pregnancy Prevention (TPP) grant funding from July 1, 2015 through June 30, 2016. Amount to be received is not to exceed \$960,964.00. EPHS-3, 7, 9

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-120) be adopted:

BE IT RESOLVED to renew the 2015/2016 ODH Personal Responsibility Education Program (PREP) grant from August 1, 2015 through July 31, 2016. Amount to be received is not to exceed \$174,000.00. EPHS-3, 4, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-121) be adopted:

BE IT RESOLVED to renew the 2015/2016 ODH Breast and Cervical Cancer Project (BCCP) grant from June 30, 2015 through June 29, 2016. Amount to be received is not to exceed \$293,493.00. EPHS-3, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2015-122) be adopted:

BE IT RESOLVED to renew the Ohio Department of Health 2015/2016 Child and Family Health Services (CFHS) grant from July 1, 2015 through June 30, 2016. Amount to be received is not to exceed \$971,596.00. EPHS-1, 3, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-123) be adopted:

BE IT RESOLVED to renew contracts with the following agencies under the 2015/2016 Child and Family Health Services (CFHS) grant from July 1, 2015 through June 30, 2016. EPHS-1, 3, 7

	Amount to be paid <u>not to exceed:</u>
Case Western Reserve University	\$ 90,000.00
The Centers for Families and Children	\$ 40,000.00
NorthEast Ohio Neighborhood Health Services (NEON)	\$266,550.00
University Hospitals/Cleveland Regional Perinatal Network	\$177,000.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang , that the following RESOLUTION (2015-124) be adopted:

BE IT RESOLVED to contract with Cuyahoga County (Medical Examiner's Office) under the 2015 ODH Injury Prevention grant to conduct poison death reviews for those individuals who may have overdosed on opioids and to conduct educational outreach in Cuyahoga County from June 24, 2015 through December 31, 2015. Amount to be paid to Cuyahoga County is not to exceed \$4,500.00. EPHS-1, 2, 3, 4, 7, 8, 9

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-125) be adopted:

BE IT RESOLVED to contract with Cuyahoga County Public Safety and Justice Services under their 2014 Urban Area Security Initiative (UASI) grant to provide services for those with functional needs from July 1, 2015 through June 30, 2016. Amount to be received is not to exceed \$20,000.00. EPHS-3, 4, 5, 7, 9

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-126) be adopted:

BE IT RESOLVED to renew contract with the Cuyahoga County Department of Health and Human Services to administer the Cuyahoga County Child Fatality Review (CFR) Program from January 1, 2015 through December 31, 2015. Amount to be received is not to exceed \$125,000.00. EPHS-1

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-127) be adopted:

BE IT RESOLVED to renew contract with the City of Cleveland Department of Public Health (CDPH) to strengthen public health emergency response and collaboration under the 2015/2016 Public Health Emergency Preparedness (PHEP) grant from July 1, 2015 through June 30, 2016. Amount to be paid to CDPH is not to exceed \$176,341.00. CDPH to provide \$13,578.00 in-kind match. EPHS-1, 2, 3, 4, 5, 10

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-128) be adopted:

BE IT RESOLVED to renew contract with the City of Shaker Heights Health Department (SHHD) to strengthen public health emergency response and collaboration under the 2015/2016 Public Health Emergency Preparedness (PHEP) grant from July 1, 2015 through June 30, 2016. Amount to be paid to SHHD is not to exceed \$12,642.00. SHHD to provide \$973.00 in-kind match. EPHS-1, 2, 3, 4, 5, 10

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-129) be adopted:

BE IT RESOLVED to accept addendums to the following contracts under the 2015/2016 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2015 through February 29, 2016. EPHS-1, 2, 3, 4, 5, 6, 7, 9

	<u>Amount to be paid not to exceed:</u>	
	<u>From</u>	<u>To</u>
AIDS Taskforce of Greater Cleveland (Resolution 2015-65)	\$117,163.12	\$149,500.00
Care Alliance Health Center (Resolution 2015-65)	\$ 67,000.00	\$ 81,770.00
Cleveland Clinic Foundation (Resolution 2015-45)	\$187,280.38	\$209,030.23
Elyria City Health District (Resolution 2015-81)	\$ 36,718.32	\$ 47,000.00
Lake County General Health District (Resolution 2015-65)	\$ 97,745.63	\$135,842.00
Nueva Luz Urban Resource Center (Resolution 2015-45)	\$345,848.65	\$461,968.81
ORCA House, Inc. (Resolution 2015-45)	\$ 53,191.24	\$ 46,322.00
University Hospitals of Cleveland (Resolution 2015-45)	\$511,994.42	\$584,597.19

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-130) be adopted:

BE IT RESOLVED to accept an addendum to the contract with CommonHealth Action (Resolution 2015-22) under the 2014/2015 Saint Luke's Foundation Hip-C grant to decrease the amount to be paid to CommonHealth Action from \$20,000.00 to \$19,500.00. EPHS-1, 3, 4, 5, 10

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2015-131) be adopted:

BE IT RESOLVED to accept an addendum to the contract with the Cleveland Convention Center (Resolution 2015-58, Schedule F) to increase the amount to be paid to the Cleveland Convention Center from \$0.00 to \$3,820.00. EPHS-1, 3, 4, 5, 10

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-132) be adopted:

BE IT RESOLVED to approve and amend the Clinic Fee Schedule effective July 22, 2015 (ref. enclosed). EPHS-7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-133) be adopted:

BE IT RESOLVED to approve and amend the Family Planning Clinic Fee Schedule effective July 22, 2015 (ref. enclosed). EPHS-7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2015-134) be adopted:

BE IT RESOLVED to honor Deanne Samosky for 30 years of dedicated public health service to the Cuyahoga County Board of Health. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

N/A

SECOND READING:

N/A

THIRD READING:

RESOLUTION (2013-246) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal of its Construction, Debris and Demolition Landfill Operating License for calendar year 2014 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled). EPHS-6

RESOLUTION (2013-247) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal and/or modification of its Construction, Debris and Demolition Landfill Operating License for calendar year 2013 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled). EPHS-6

RESOLUTION (2013-248) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal of its Compost Operating License for calendar year 2014 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled). EPHS-6

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-135) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	Authorized Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Health Commissioner's Report

- (1) Infant Mortality Update – 10:35 a.m. – 10:50 a.m.
- (2) Communications Update – 10:50 a.m. – 11:00 a.m.
- (3) Infectious Disease Update – 11:00 a.m. – 11:10 a.m.

Public and Staff Comments (three minute maximum) – Judy Wirsching, CFO asked permission from the Board to extend the current cleaning company's contract until December 31, 2015. The Board gave Mrs. Wirsching approval.

Miscellaneous Business – N/A.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:15 a.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2015/2016 Teen Wellness Initiative grant in the amount of \$960,964.00 (ref. enclosed).
- B. Establish a budget for the 2015/2016 Personal Responsibility Education Program (PREP) grant in the amount of \$174,000.00 (ref. enclosed).
- C. Establish a budget for the 2015/2016 Breast and Cervical Cancer Project (BCCP) grant in the amount of \$293,493.00 (ref. enclosed).
- D. Establish a budget for the 2015/2016 Child and Family Health Services (CFHS) grant in the amount of \$971,596.00 (ref. enclosed).
- E. Establish a budget for the 2014 FY11 Urban Area Security Initiative (UASI) grant in the amount of \$20,000.00 (ref. enclosed).
- F. Establish a budget for the 2015 Child Fatality Review (CFR) grant in the amount of \$125,000.00 (ref. enclosed).
- G. Establish a budget for ODH Active Monitoring/Direct Active Monitoring (AM/DAM) in the amount of \$6,234.94 (ref. enclosed).

Budget Revisions

- A. Budget revision in the 2014/2015 Saint Luke's Foundation Hip-C grant to redistribute \$500.00 (ref. enclosed).
- B. Budget revision in the 2014/215 Northeast Ohio Affiliate of Susan G. Komen grant to increase the budget by \$233.06 (ref. enclosed).
- C. Budget revision in the 2014/2015 Ryan White Part A Program grant to reduce the budget by \$467,042.42 (ref. enclosed).
- D. Budget revision in the 2011/2012 Responsible Sexual Behavior grant to reduce the budget by \$0.01 (ref. enclosed).
- E. Budget revision in the 2013 Dental Sealant grant to reduce the budget by \$6.00 (ref. enclosed).
- F. Budget revision in the 2014 Dental Sealant grant to reduce the budget by \$0.01 (ref. enclosed).
- G. Budget revision in the 2012/2015 HUD Lead Hazard Control grant in the amount of \$138,824.50 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Claire Boettler, Director of Prevention & Wellness asked permission to post for Grant Coordinator Program Manager, Grant Coordinator and Public Health Nurse positions.

Chris Kippes, Director of Epidemiology, Surveillance, and Informatics asked permission to post for an Administrative Specialist 1 position.

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments:

- A. Annie Bartosh, Sanitarian-In-Training, Grade 6, Step 1 \$39,739.00 annually.
- B. DeLawrence Evans, Sanitarian-In-Training, Grade 6, Step 1 \$39,739.00 annually.
- C. Michelle Healey, Sanitarian-In-Training, Grade 6, Step 1 \$39,739.00 annually effective September 21, 2015.

Ratify Appointment:

- A. Roger Sikes, Grant Coordinator – Program Manager, Grade 9, Step 1, \$47,870.00 annually effective July 27, 2015.

Steps:

- A. Joy Gordon, PHN 3, from Step X \$70,960.50 to Step X \$71,662.50 annually effective August 3, 2015.

Resignation:

- A. Jennifer Staab, PHN 1, effective July 2, 2015.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Epidemiology, Surveillance & Informatics

- a. Heidi Scaife to Human Trafficking for Labor Workshop July 23, 2015 – Columbus.

Environmental Public Health

- a. Jennifer Friedhoff to the RS Exam Prep Class July 16-17, 2015 – Newark – registration fee \$35.00.
- b. Suzanne Krippel to Ohio Health Care Association (OHCA) 2015 Dining & Nutritional Services Conference August 12, 2015 – Columbus.
- c. Jeff Hanchar, Stephanie McConoughey, and Greg Putka to ODH Public Health Lead Investigator meeting August 19, 2015 – Westerville.
- d. Ayana Jones to University of Illinois at Chicago School of Public Health for Leadership Institute September 10-11, 2015 – Chicago, IL.

Prevention and Wellness

- a. Breast and Cervical Cancer Project (BCCP) staff to various program meetings and screenings from June 30, 2015 through June 29, 2016 – Ashtabula, Geauga, Lake, Lorain, Medina and Trumbull counties.
- b. Personal Responsibility Education Program (PREP) staff to various program meetings and trainings from August 1, 2015 through July 31, 2016 – Ashtabula, Geauga, Lake and Lorain counties.
- c. 8 staff to 2015 Statewide Immunization Conference: Global Exposure Local Effect September 9-10, 2015 – Dublin - registration fee \$100.00 each.
- d. Maurice Cole to PREP Refresher Course July 20-21, 2015 – Pickerington
- e. Gloria Agosto to PREP New Staff Training August 19-20, 2015 – Pickerington.
- f. Kate Burnett-Bruckman, Molly Kirsch and Melissa Rodrigo to Ryan White Part A and B Collaboration meeting June 19, 2015 – Mansfield.
- g. Romona Brazile to Accreditation Learning Community July 17, 2015 – Marysville.
- h. Amy Geiss* to 4th Annual Heal the Healer Symposium October 16, 2015 – Mayfield Village - registration fee \$95.00.

- i. Correction to travel from May agenda item b - Kate Burnett-Bruckman, Molly Kirsch and Melissa Rodrigo to United States Conference on AIDS (USCA) September 9-13, 2015 – Washington, D.C. - \$600.00 registration fee each. Should have read registration fee \$685.00 each.

*Professional education under ONA contract

SCHEDULE F
AUTHORIZED CONTRACTS

- A. Enter into a Memorandum of Understanding (MOU) and an Equipment Use Agreement with New Venture Fund to provide training and technical assistance to CCBH from June 2, 2015 through September 1, 2015. No exchange of funds. EPHS-11

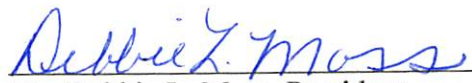
- B. Accept an addendum to the 2014/2015 Northeast Ohio Affiliate of Susan G. Komen grant contract to change the end of the term from March 31, 2015 to March 31, 2016. No change in funding. EPHS-11

- C. Accept an amendment to the Athenahealth, Inc. agreement (Resolution 2014/145) to extend the terms of the agreement from September 8, 2014 through May 25, 2015 to September 8, 2014 through June 5, 2017. No exchange of funds. EPHS-11

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President