

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – FEBRUARY 24, 2016

Meeting called to order by Debbie L. Moss, President of the Board at 9:07 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on February 24, 2016.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Jonathan D. Greenberg and Mr. Doug Wang.

The reading of the minutes of the January 27, 2016, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Mr. Gatt, that the minutes be approved.

The Secretary called the roll:

Ayes: Mr. Gatt, Dr. Hall and Mr. Greenberg; Ms. Moss and Mr. Wang abstained due to their absence from the January 27, 2016 Board meeting.

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Committee Reports – N/A.

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-30) be adopted:

BE IT RESOLVED to accept the 2016/2017 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2016 through February 28, 2017. Amount to be received is not to exceed \$2,524,989.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2016-31) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to renew, enter and execute an agreement with Cuyahoga County by and through its Office of Early Childhood to administer the Cuyahoga County Invest In Children (IIC) Newborn Home Visiting Program from January 1, 2016 through December 31, 2017. Amount to be received is not to exceed \$914,124.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Ms. Moss, seconded by Dr. Hall, that the following RESOLUTION (2016-32) be adopted:

BE IT RESOLVED to authorize the Health Commissioner to enter and execute a second amendment to the contract between Cuyahoga County Board of Health and Cuyahoga County by and through its Office of Health and Human Services for the purpose of extending the contract through June 30, 2017 for the Prevent Premature Fatherhood (PPF) grant and accepting additional funding in the amount of \$70,000.00 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Greenberg, seconded by Mr. Wang, that the following RESOLUTION (2016-33) be adopted:

BE IT RESOLVED to accept an addendum to the contract with Cleveland Rape Crisis Center (Resolution 2015-149) under the 2015/2016 Prevent Premature Fatherhood (PPF) grant to increase the amount paid to Cleveland Rape Crisis Center from \$3,000.00 to \$4,250.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2016-34) be adopted:

BE IT RESOLVED to renew contract with the Ohio Department of Health (ODH) to participate in the Medicaid Administrative Claiming (MAC) process from July 1, 2015 through June 30, 2017. Reimbursement of MAC claims to CCBH will be in accordance with the Department of Health Medicaid Administrative Claiming Guide.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-35) be adopted:

BE IT RESOLVED to contract with Ariel International Center for the use of their facility for the Health Improvement Partnership - Cuyahoga (Hip-C) Philanthropy Event on March 16, 2016. Amount to be paid to Ariel International Center is not to exceed \$5,500.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Greenberg, seconded by Dr. Hall, that the following RESOLUTION (2016-36) be adopted:

BE IT RESOLVED to contract with the following agencies under the 2016 ODH Injury Prevention grant from January 1, 2016 through December 31, 2016.

	Amount to be paid <u>not to exceed:</u>
Discount Drug Mart	\$ 4,000.00
Dr. Melanie Golembiewski	\$ 3,000.00
Mahoning County Health Department	\$15,000.00
Recovery Resources	\$10,000.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2016-37) be adopted:

BE IT RESOLVED to renew contract with the City of Cleveland Department of Public Health (CDPH) under the 2016 Immunization Action Plan (IAP) grant from March 1, 2016 through December 31, 2016. Amount to be paid to CDPH is not to exceed \$119,030.40.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Wang, seconded by Ms. Moss, that the following RESOLUTION (2016-38) be adopted:

BE IT RESOLVED to renew contract with Case Western Reserve University (CWRU) for the services of Charles King, M.D. to serve as Medical Director from January 1, 2016 through December 31, 2016. Amount to be paid to CWRU is not to exceed \$44,280.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt and Mr. Wang; Dr. Hall and Mr. Greenberg abstained due to affiliations with CWRU.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2016-39) be adopted:

BE IT RESOLVED to renew Memorandum of Understanding (MOU) with the Ohio Bureau of Criminal Identification and Investigation (BCI) authorizing CCBH to administer the National Webcheck Program for the period March 1, 2016 through February 28, 2019. Fees to be paid to BCI

are set by the Superintendent of BCI.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2016-40) be adopted:

BE IT RESOLVED to authorize the dissolution of the District Licensing Council for the Cuyahoga County Board of Health District effective March 31, 2016 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2016-41) be adopted:

BE IT RESOLVED to approve of the Employee Leave - General policy 4-9.1 and Vacation Leave policy 4-9.2 to be named in Chapter 9 Employee Leave, Section 9.1 and 9.2 in the CCBH Personnel Policy Manual effective March 1, 2016 (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

BOARD ORDERS, RULES, FEES OR REGULATIONS

FIRST READING:

N/A

SECOND READING:

RESOLUTION (2016-28) Second reading to amend CCBH Swimming Pool Program License fees pursuant to Ohio Revised Code Sections 3717.25 and 3717.45 effective March 23, 2016 (1st Reading-January 27, 2016, 2nd Reading-February 24, 2016).

THIRD READING:

RESOLUTION (2013-246) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal of its Construction, Debris and Demolition Landfill Operating License for calendar year 2014 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled).

RESOLUTION (2013-247) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal and/or modification of its Construction,

Debris and Demolition Landfill Operating License for calendar year 2013 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled).

RESOLUTION (2013-248) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal of its Compost Operating License for calendar year 2014 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled).

It was moved by Dr. Hall, seconded by Ms. Moss, that the following RESOLUTION (2016-42) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)
Schedule F	Authorized Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Break from 10:42 a.m. – 10:58 a.m.

Health Commissioner's Report

- (1) Compensation Project Update (10:58 a.m. – 11:36 a.m.)
- (2) 2015 Budget Analysis (11:36 a.m. – 11:51 a.m.)
- (3) Emergency Preparedness Update (11:51 a.m. – 12:05 a.m.)

Public and Staff Comments (three minute maximum) – N/A.

It was moved by Dr. Hall, seconded by Mr. Gatt, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22 the Board Adjourn to Executive Session to discuss personnel and contractual issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Miscellaneous Business – N/A.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 12:21 p.m.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2016/2017 Ryan White Part A Program grant in the amount of \$2,524,989.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2015/2017 United States Department of Agriculture (USDA) Farm to School grant to reduce the budget by \$35,316.00 (ref. enclosed).
- B. Budget revision in the 2015 Dental Sealant grant to reduce the budget by \$0.02 (ref. enclosed).
- C. Budget revision in the 2015/2016 Teen Wellness Initiative grant (TWI) to redistribute \$40,000.00 (ref. enclosed).
- D. Budget revision in the 2015/2016 Ryan White Part A Program grant to redistribute \$349.47 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

None

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Unless otherwise specifically indicated, said appointments shall be effective as of the beginning of the next pay period following completion and satisfaction of any post offer requirements and signature as determined by the Director of Organizational Development.

Appointments:

- A. La'Keisha James, Grants Coordinator, Pay Grade 8, Step 1 \$45,160.00 annually.

Ratify Appointments:

- A. Sagar Jha, Informatician, Pay Grade 11, Step 1 \$53,291.00 annually, effective February 8, 2016.

Educational Leave of Absence – Extension:

- A. Kathryn Jones-Stadler, PHN 4, extension effective February 16, 2016 through April 1, 2016 (Educational Leave originally granted for October 1, 2015 through February 15, 2016).

Steps:

- A. Barbara Reddy, PHN 3, 70 hours from Step X \$1,950.20 to Step X \$1,969.80 biweekly effective March 21, 2016.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Administration

- a. Terry Allan to present at NACCHO Annual 2016: Cultivating a Culture of Health Equity July 19-21, 2016 – Phoenix, AZ – registration fee \$520.00.

Environmental Public Health

- a. Wallace Chambers to What Will it Really Take to Improve Population Health? Seminar February 2, 2016 – Cleveland – registration \$35.00 each.
- b. Meiring Borchers to present at 2016 Great Lakes Commission Regional Areas of Concern Conference March 1-3, 2016 – Dearborn, MI – registration \$75.00.
- c. Domenica McClintock to present at Ohio Brownfields Conference April 7, 2016 – Columbus – registration \$200.00.
- d. Meiring Borchers to Water Resilient Cities Conference April 21– 22, 2016 – Cleveland – registration \$50.00.
- e. Meiring Borchers (presenter), Domenica McClintock and Laura Travers to 2016 Ohio Stormwater Conference May 3-6, 2016 – Cincinnati – registration \$195.00 each.

Prevention and Wellness

- a. Lorrie Considine to Ohio Child Fatality Review (CFR) New Board Chair/Coordinator orientation February 11, 2016 – Columbus.
- b. Camille Herby to Ohio Healthy Programs-Train the Trainer March 2-March 3, 2016 – Columbus.
- c. Martha Halko to present at Institute of Medicine (IOM) Committee on Community Based Solutions March 6-March 7, 2016 – Washington, D.C. – Time and meals only.
- d. Angela Newman to Ohio Collaborative to Prevent Infant Mortality meeting March 15, 2016 – Columbus.
- e. Sharon Senick* to Clinical Vaccinology Course March 17-March 20, 2016 – Phoenix, Arizona – registration fee \$375.00.
- f. Alison Patrick to USDA Grantee meeting April 12-April 14, 2016 – Fort Worth, Texas.
- g. April Vince to Research Ethics Workshop April 22, 2016 – Cleveland – registration fee \$10.00.

*Professional education under ONA contract.

SCHEDULE F
AUTHORIZED CONTRACTS

- A. Accept addendums to the following contracts under the 2015/2016 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2015 through February 29, 2016.

	<u>Amount to be paid</u>	
	<u>Not to exceed:</u>	
	<u>From</u>	<u>To</u>
AIDS Healthcare Foundation (Resolution 2015-81 & 2015-151)	\$ 52,089.00	\$ 20,000.00
AIDS Taskforce of Greater Cleveland (Resolution 2015-65 & 2015-129)	\$ 149,500.00	\$ 154,481.29
Care Alliance Health Center (Resolution 2015-65 & 2015-129)	\$ 81,770.00	\$ 83,770.00
Cleveland Clinic Foundation (Resolution 2015-45 & 2015-129)	\$ 174,623.87	\$ 193,528.64
Mercy Regional Medical Center (Resolution 2015-81 & 2015-178)	\$ 167,827.00	\$ 162,827.00
MetroHealth System (Resolution 2015-45 & 2015-151)	\$1,731,845.64	\$1,677,707.55
Nueva Luz (Resolution 2015-45 & 2015-129)	\$ 423,259.49	\$ 429,359.49
ORCA House, Inc. (Resolution 2015-45 & 2015-129)	\$ 58,000.00	\$ 63,000.00
University Hospitals (Resolution 2015-45 & 2015-129)	\$ 817,301.00	\$ 908,518.14

- B. Approval to enter into a Memorandum of Understanding (MOU) with Cuyahoga County, Department of Public Safety and Justice Services, Office of Emergency Management to allow use of each other's facilities for operational needs as outlined effective upon execution of the MOU.

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President