

EMERGENCY FINANCIAL ASSISTANCE

**Cleveland TGA Definition:** The one-time or short-term provision of approved formulary HIV/AIDS-related medications, either directly or through a voucher program, while a client’s eligibility decision for drug assistance is pending with a third party payer. Providers must be a current Ryan White Part A provider of the Local AIDS Pharmaceutical Assistance service category with the required current 340B certification. It is expected that all other sources of funding in the community for emergency assistance will be effectively used and that any allocation of Ryan White HIV/AIDS Program funds for these purposes will be the payer of last resort, and for limited amounts, use and periods of time. Only clients with pending applications to third party payors are eligible for EFA up to 500% FPL. Clients should be transitioned off EFA within 3 months of the initial request.

Continuous provision of an allowable service to a client should be reported in the applicable service category.

**HRSA Definition:** Support for **Emergency Financial Assistance (EFA)** for essential services including utilities, housing, food (including groceries, food vouchers, and food stamps), or medications, provided to clients with limited frequency and for limited periods of time, through either:

- Short-term payments to agencies
- Establishment of voucher programs

**Note:** Direct cash payments to clients are not permitted

**\* Part A programs must be allocated and tracked.**

**Service Objective:** To provide short-term payments to agencies or establishment of voucher programs to assist with emergency expenses related to and medication when other resources are not available. This includes only medications on Cleveland TGA formulary.

**Program Components:**

- Part A EFA programs in the Cleveland TGA cover limited financial assistance for medications on the Cleveland TGA formulary.

**PERSONNEL:**

Staff Qualification	Expected Practice
Agency providing emergency financial assistance shall have protocols in place to ensure that funds are distributed fairly and consistently.  The agency has a procedure to monitor/manage expenditures of emergency financial assistance	Agency written protocol.
The client prescription which is to be paid with emergency financial assistance funds must be in the client’s file.	Prescription in file

Service providers dispensing medications shall adhere to all local, state and federal regulations and maintain current licenses required to operate as a medication dispensary in the State of Ohio.	Pharmacy license is onsite and current. 340B certification is current and on file with Agency records.
Pharmacists must have evidence of licensure as required by the State of Ohio. Pharmacy technicians have required certifications and are under the supervision of a pharmacist as required by the State of Ohio.	Personnel files/resumes/applications for employment reflect requisite experience and education.

**QUALITY MANAGEMENT:**

**Program outcome:**

- Number of referred clients into program
- Number of people receiving emergency financial assistance

**Indicator:** Number of clients receiving emergency financial assistance

<b>Standard of Care</b>	<b>Outcome Measure</b>	<b>Numerator</b>	<b>Denominator</b>	<b>Data Source</b>	<b>Goal/Benchmark</b>
Provider will have documentation of pending third party application in client file.	Documentation in file	Number of clients transition off EFA	Number of clients receiving EFA	Client Files CareWare	80% of client charts have documentation of transitioning off EFA in 3months or less.
Service provider will conduct an assessment of the presenting problems/needs of the client with HIV-related emergency financial issue.	Documentation of the client's need for EFA.	Number of EFA charts with documentation of assessment	Number of total client files for EFA	Client Files CareWare	80% of client files have documentation of need for EFA.