

# Cuyahoga Regional HIV / AIDS Health Services Planning Council

*Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties*

**Naimah O'Neal, James Stevenson – Co Chairs**



## **Community Liaison Committee (CLC)**

Wednesday, September 9, 2015

12:00 Noon to 1:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue ☐ Cleveland, OH 44102

Start: 12:05      End: 1:10

Co-chair: James Stevenson

Moment of Silence

Welcome and Introductions

Approval of Agenda, September 9, 2015

**Motion:** Naimah O'Neal      Seconded: Bryan Jones

**Vote:** In Favor: All    Oppose: 0    Abstain: 0

Approval of the Minutes, August 12, 2015

**Motion:** Clinton Droster      Seconded: Naimah O'Neal

**Vote:** In Favor: All,      Oppose: 0,    Abstain: 0

### **New/Old Business**

- a. Create & Maintain a Targeted Calendar for Community Outreach
  1. James has an updated calendar of events to use as a guide for recruiting
  2. Naimah O'Neal raises questions as to how to get consumers to the table, when consumers that are planning council members don't participate in the Planning Council's consumer meeting.
  3. Bryan Jones states that If positive and on full council, they should participate on CLC if possible
  4. Clinton Droster brings up the point as to how to get members back that have left, suggesting members be able to vote in any meeting they attend.
  5. Sharron Harris stresses that the bylaws need to get completed with the language added in order to document how the council operates
  6. Bryan Jones suggests to, recruit consumer to attend CLC only, not as members for full council, but as CLC members and they can work their way to other committee's if they choose. He felt the smaller committee would be less intimidating than the full planning council.
  7. Bryan Jones suggests that they take a different approach to do their community events, use existing meetings and piggy back on it, he agreed to reach out to Jen McMillin-Smith.
  8. Naimah O'Neal suggests a script be created to use to present & recruit at these other meetings (Gentleman Quarterly / Ladies Night Out)
  9. Clinton Droster suggests that a list of the most important services be addressed, the whole list is overwhelming
  10. Sharron Harris will create a draft script for committee review and input/approval
  11. Naimah O'Neal and Bryan Jones suggests that they do the outreach around the holidays
- b. Create & Implement a Capability Building Program for CLC
  1. Members will propose specific capacity building ideas by October meeting
  2. Sharron Harris suggest that CLC work with QI
- c. Site Visit Report
  1. Sharron Harris reviews the site visit report with a presentation. She explained step by step what HRSA findings were and how they would like to see them resolved

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2. Need to have call for Executive members to prepare for upcoming meeting, this will be arranged in the Executive meeting on September 16<sup>th</sup>.
3. Sharron Harris stresses the importance of asking questions, the only way to understand.
4. Sharron Harris thoroughly explained the Reflectiveness, and answered all question's that were brought to the table.
5. The Corrective action plan needs to be completed and voted on by September 16, 2015
6. Naimah O'Neal and Darryl Fore will provide the language to propose for term limits in response to the HRSA site visit report recommendation for the Planning Council to consider establishing term limits.

### Parking Lot Items

None

### Next Steps

None

### Announcements

Naimah O'Neal states that all positive members should attend the CLC meetings to have more strength.

### Adjournment

Motion: Naimah O'Neal

Seconded: Kimberlin Dennis

**Vote:** In Favor: All, Oppose: 0, Abstain 0

	CLC Members	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan '16	Feb '16	# of Abs.
1	Naimah O'Neal, Co-Chair 03/2014-03/2017					P								1
2	James Stevenson, Co-Chair 08/2013-08/2016					S								1
3	Bryan Jones 08/2013-08/2016					R								1
4	Clinton Droster 07/2015 - 07/2018					A								0
5	Kimberlin Dennis 08/2013-08/2016													0

Next Meeting: October 14, 2015 – 12:00-1:00pm, St. Augustine/Ursuline Piazza Campus  
Visit the Ryan White HIV/AIDS Homepage at: [www.ccbh.net/ryan-white](http://www.ccbh.net/ryan-white)