

Cuyahoga Regional HIV / AIDS Health Services Planning Council

Ashtabula, Cuyahoga, Geauga, Lake, Lorain and Medina Counties

Naimah O'Neal, James Stevenson – Co Chairs



Community Liaison Committee (CLC)

Wednesday, January 13, 2016

12:00 Noon to 1:00 pm

St. Augustine Health/Ursuline Piazza Campus

7801 Detroit Avenue ♦ Cleveland, OH 44102

Start: 12:10 End: 1:10 Co-chair: Naimah O'Neal

Moment of Silence

Welcome and Introductions

Approval of Agenda, January 13, 2016

Motion: James Stevenson Seconded: Kimberlin Dennis Favor: 4 Oppose: 0 Abstain: 0

Approval of the Minutes, November 4, 2015

Motion: James Stevenson Seconded: Kimberlin Dennis Favor: 4 Oppose: 0 Abstain: 0

New/Old Business

- a. Create & Maintain a Targeted Calendar for Community Outreach
Naimah stated the committee members are on the agenda for March at the MCM network meeting. The calendar will be put together next month.
Need to discuss goals for the community outreach.
- i. Confirm Outreach Presentation Slides, need to confirm the slides to be used.
Bryan states that they shouldn't complicate things so that the goal gets lost in translation. Use what MCM from the past have used to get members to the table.
Invite members to the CLC committee first, or one of the other subcommittee's, help them to become more familiar with how PC works. This may help to vet who is committed or not.
Recruit for attendance at CLC whether or not they decide to join the full PC. Current members need to encourage and guide visitors to the way PC works.
CLC members need to review the calendar and pick what dates they would like to participate.
Sharron Harris will contact Jen McMillan Smith regarding her outreach calendar.
- ii. Discuss January & February events
Feb. - discuss slides, have them ready and plan events at least one to two months in advance.
- b. Create & Implement a Capacity Building Program for CLC
 - i. AETC Program Invitation
As per the CLC recommendation, Sharron reached out to Bob Buckley in November 2015 and he put her in contact via e-mail with the Ohio AETC contact in Columbus. *Jane Russell, AETC Site Director* on the campus of the Medical Center at Ohio State University in Columbus offered to come to speak at a future meeting.
 - ii. Discussion on Ryan White Titles/Parts
Sharron Harris explains what the different Ryan White Titles/Parts are and the criteria that determine an EMA or TGA, see attached handout. According to HRSA, TGAs are required to use a community planning process; use of Planning Councils is *optional*, not mandatory as is with EMA.

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- b. Review Mar. 2015-Feb. 2016 CLC PCAT for Compliance
Work plan was discussed, explains what the committee needed to do and has completed. The committee has agreed to which ones they want to use as next year's PCAT. Sharron Harris will draw up a draft and email to members for review before Feb. meeting.
- d. Create CLC PCAT for Mar. 1, 2016 – February 28, 2017
Committee member will finalize the committee work plan at the February 10, 2015 meeting.

Parking Lot Items

Next Steps

1. Add a line to agenda that identifies events that CLC members could participate in
2. Confirm slide's for outreach
3. Identify events / community calendars
4. Update work plan (vote on in Feb.)

Announcements

Patrick Beaty at LGBT center tomorrow, 1/14/16

Adjournment

Motion: James Stevenson Seconded: Clinton Droster

2015 / 16 Committee Sign In Sheet

	CLC Members	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan '16	Feb '16	# of Abs.
1	Naimah O'Neal, Co-Chair 03/2014-03/2017					P								1
2	James Stevenson, Co-Chair 08/2013-08/2016					S								1
3	Bryan Jones 08/2013-08/2016					R								2
4	Clinton Droster 07/2015 - 07/2018					A								0
5	Kimberlin Dennis 08/2013-08/2016													0
6	Tina Marbury 07/2015 - 07/2018													0

Next Meeting: February 10, 2016 – 12:00-1pm, St. Augustine/Ursuline Piazza Campus
Visit the Ryan White HIV/AIDS Homepage at: www.ccbh.net/ryan-white