

## Body Art Rules Inspection Guide

**\*Body Art Includes:** Tattooing, Body Piercing, and Permanent Cosmetics. It does not include procedures done with medical devices such as biopsy or dermal punches, and scalpels. Branding, Scarification, Cutting, and Splitting are not regulated and are not permitted practices in an approved facility.

**\*Exemptions:**

Permanent cosmetics performed by a licensed physician as part of a medical procedure do not require a body art permit.

Ear piecing of the ear lobe only with a piercing gun is also exempt from a body art permit; see required standards 3701-9-07

**\*All artists working in the facility shall provide documentation of the following: (3701-9-04)**

- Record of training in body art,
- Current completion of course in first aid,
- Current completion of course in standard precautions/blood borne pathogens
- Principles of Sterilization (when applicable)

**\*Written Infection Prevention and Control Plan, includes but not limited to the following items: (3701-9-02)**

- 1)Decontaminating and disinfecting environmental surfaces
- 2)Decontaminating, packaging, sterilizing, and storing reusable equipment and instruments
- 3)Protecting clean instruments and sterile instruments from contamination during storage
- 4)Ensuring that standard precautions and aseptic techniques are utilized during all body art procedures
- 5)Safe handling and disposal of needles
- 6)Aftercare guidelines

**\*Record of each body art procedure shall be maintained for two years and contain the following items: (3701-9-04)**

- 1)Patron's name and address-*(DOB is recommended but not required)*
- 2)Date of service
- 3)Color and manufacturer of all inks, dyes, or pigments
- 4)Jewelry used, including size, material composition, and manufacturer
- 5)Location of procedure-*(Name of Artist performing the work is recommended but not required)*

\*Pre-sterilization information or sterilization indicator of equipment should be attached to consent form or in client file

No body art procedure shall be performed on an individual under 18yr without parental consent

- 1)Parent, guardian, or custodian of minor must be present at time of procedure
- 2)Provide documentation of legal guardianship
- 3)Sign consent form

*No body art procedure shall be performed on nipple, areola, or genital area of minor regardless of consent*

**\*Overall safety and sanitation of body art facility and procedures (3701-9-04)**

- Facility has to have a minimum of 100 sq ft
- Individual work areas of 36 sq ft
- Floor area under equipment must be a smooth, washable surface
- Can have open space but complete privacy must be available upon patron's request
- 20 foot candles of lighting at 30" above floor throughout facility
- 40 foot candles of lighting at patient level-spotlighting may be used to achieve this
- Tables and equipment shall be constructed of easily cleanable material with smooth finish
- Restrooms provided in facility w/handwashing sink--equipment and supplies for body art cannot be stored in restroom
- Additional handwashing sink shall be provided, separated from restroom, and have close proximity to all artist procedure areas
- Each waste receptacle shall have a lid
- No animals of any kind in facility except service dogs
- No grooming, smoking, vaporizing, or food & drink unless medically necessary in procedure or sterilization area
- Sterile instruments and aseptic techniques shall be used at all times during a procedure
- Handwashing required before and after each procedure, and if body artist has to leave area during a procedure
- Clean unused nitrile gloves worn throughout entire procedures, set up, and tear down (Latex gloves not recommended)

- Compromised gloves shall be removed, hands washed, and new gloves put on
- Only sterilized single use disposable needles shall be used
- Only single use disposable razors shall be used
- All marking instruments shall be single use
- After any body art procedure and prior to next, all procedure areas shall be cleaned and disinfected
- Each patron shall be provided verbal and written aftercare that includes information about 1) physical restrictions, 2) wound care, 3) signs and symptoms of infection, and 4)when to seek medical care

- Body art shall be performed on only normal healthy skin
- Prior to procedure, area of patron's body shall be thoroughly cleaned with soap and water and then prepared with an approved antiseptic solution

**\*Additional requirements for tattooing -- (3701-9-05)**

- Stencils shall be single use, and only commercially manufactured inks, dyes, or pigments shall be used
- Only single use containers of ink, dyes and pigments shall be used for each patron and discarded after each use
- The completed tattoo shall be washed with an approved antiseptic solution, allowed to air dry, and a sterile, non-occlusive(breathable), single use dressing shall be applied

**\*Addition requirements for piercing— (3701-9-06)**

- Skin prepared same as above.
- For oral piercings the patron shall be provided alcohol-free antiseptic mouthwash in single use cup.
- For lip or cheek piercing, both skin preparation and oral procedures shall be followed
- Only sterilized jewelry made of ASTM F136 Titanium, ASTM F138 Steel, Solid 14K or 18K gold, Niobium, or Platinum shall be placed in new piercings.
- Mill certificates for jewelry shall be maintained at facility

**\*Procedures for cleaning and sterilizing all non-disposable body art instruments and or equipment (3701-9-08)**

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| 1)Soak in a enzymatic pre-cleaner to remove gross debris | 7)Rinse and dry  |
| 2)Rinse and dry  | 8)Place in an ultrasonic cleaning unit   |
| 3)Disassemble or place in open position                  | 9)Rinse and dry  |
| 4)Visually inspect for any damage                        | 10)Package for sterilization. Each pouch or its indicator shall be labeled with date of processing (Packaging Not require for Statim Sterilizer) |
| 5) Clean and scrub in detergent                          | 11)Sterilize in steam sterilizer with drying cycle   |
| 6)Fully submerge in a disinfectant                       |  |

**\*Monitoring function of sterilizers**

- 1)Process indicator with each sterilization pouch
- 2)Sterilization integrator placed in each load or digital print out from sterilizer of each load
- 3)Biological indicator test is submitted to a 3<sup>rd</sup> party lab weekly

**\*Documentation kept for two years and contains the following:**

- 1)Date and time sterilizer load was run or biological test was performed
- 2)Name of person who ran the test
- 3)Results of the sterilization integrator or digital print out
- 4)Copy of report that biological indicator test was conducted by an independent laboratory

As of Sept 1<sup>st</sup> 2014, all steam sterilizers in new establishments or replacement steam sterilizers shall be designed to sterilize hollow instruments and shall be equipped with a mechanical drying cycle (Ritter M7 no longer allowed)

Sterilized equipment or instruments must be stored in a clean, dry, closed cabinet, drawer, or other container. The expiration date is one year from the date of sterilization unless the integrity of the sterilization pouch is compromised.

**\*Pre-sterilized equipment** must have certification from manufacturer or provider proving sterility. This certification must include the method the equipment was sterilized with and the corresponding numbers from a third party monitory agency. Certification shall also include the manufacturers' lot number and expiration date .

## Ear Piercing Gun Standards (3701-9-07)

In addition to the requirements in paragraphs (M) and (N) of rule 3701-9-04 of the Administrative Code, the operator shall ensure that the business and all persons performing ear piercing services with a piercing gun comply with the following:

(A) Individuals providing ear piercing services with an ear piercing gun shall be trained in accordance with the manufacturer's specifications to properly use, clean, disinfect sterilize and store the ear piercing gun, in accordance with the rules of this chapter.

(B) The individual performing the procedure shall wear a clean, new pair of gloves for each piercing performed.

(C) The ear piercing gun shall be cleaned and disinfected between uses on each patron, by utilizing the following:

(1) If the piercing gun, other than that described in paragraph (C) (2) of this rule, utilizes disposable, single-use, sterilized studs to pierce the ear, after each use of the gun, the piercing gun shall be placed in an ultrasonic cleaner or scrubbed with an antibacterial detergent and brush to remove any foreign matter; or

(2) If the piercing gun is designed so that all parts of the gun that touch the patron's skin are disposable, such parts shall be removed from the gun and disposed of in an appropriate receptacle; and

(3) Following initial cleaning procedures appropriate for the type of ear piercing gun used, as described in paragraphs (C)(1) and (C)(2) of this rule, the ear piercing gun shall be thoroughly wiped down with an appropriate disinfectant in accordance with directions for use from the manufacturer of the disinfectant; and

(4) In the case of a visible exposure of the gun to blood, the individual performing the service shall immediately:

(a) Place the gun in a rigid, tightly closed container, before returning the gun to the manufacturer, in accordance with instructions provided by the manufacturer; or

(b) Sterilize the gun in accordance with rule 3701-9-08 of the Administrative Code; or

(c) Discard the gun in accordance with Chapter 3745-27 of the Administrative Code.

(D) The ear piercing gun shall be stored in a covered container or cabinet when not in use.

(E) Prior to performing an ear piercing procedure with an ear piercing gun, the individual offering the service shall inform all patrons requesting such services of the frequency and method utilized to disinfect and sterilize all equipment used in the ear piercing procedure and the extent to which the methods used destroy disease-producing microorganisms.