

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – AUGUST 26, 2015

Meeting called to order by Debbie L. Moss, President of the Board at 9:10 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 26, 2015.

Roll Call: The following members were present: Ms. Debbie L. Moss, Mr. James T. Gatt, Dr. Gregory L. Hall, Mr. Jonathan D. Greenberg and Mr. Doug Wang.

The reading of the minutes of the July 22, 2015, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Dr. Hall, seconded by Mr. Wang, that the minutes be approved.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following Motion be adopted:

BE IT RESOLVED to amend agenda items as highlighted on revised agenda.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang

Public Comments on Agenda Resolutions Only (three minute maximum) – N/A.

Review of the Financial Statements.

Committee Reports – N/A.

Approval of Resolutions/Motions:

REGULAR ACTIONS OF THE BOARD:

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2015-136) be adopted:

BE IT RESOLVED to accept the Ohio Department of Transportation 2015/2016 Safe Routes to School Program grant to implement enforcement, encouragement, and education activities that promote walking and biking in the East Cleveland School District from September 1, 2015 through August 31, 2016. Amount to be received is not to exceed \$13,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Doug Wang, that the following RESOLUTION (2015-137) be adopted:

BE IT RESOLVED to accept the Ohio Department of Transportation 2015/2016 Safe Routes to School Program grant to implement enforcement, encouragement, and education activities that promote walking and biking in the South Euclid-Lyndhurst School District from September 1, 2015 through August 31, 2016. Amount to be received is not to exceed \$15,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2015-138) be adopted:

BE IT RESOLVED to accept the 2015/2016 Food and Drug Administration (FDA) grant for the development and implementation of Innovative Food Defense Assessment and Training In Large Retail Food Establishments from September 1, 2015 through August 31, 2016. Amount to be received is not to exceed \$95,099.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2015-139) be adopted:

BE IT RESOLVED to contract with Cleveland Metropolitan Park District to assist with construction oversight of the Seneca Golf Course Stormwater Retrofit project from September 1, 2015 through December 31, 2016. Amount to be received is not to exceed \$4,176.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-140) be adopted:

BE IT RESOLVED to contract with Radio One under the 2014/2015 Racial and Ethnic Approaches to Community Health (REACH) grant to promote Hip-Cuyahoga, healthy eating and chronic disease management efforts within targeted REACH neighborhoods from August 31, 2015 through September 27, 2015. Amount to be paid to Radio One is not to exceed \$29,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2015-141) be adopted:

BE IT RESOLVED to contract with Advertising Vehicles under the 2014/2015 Racial and Ethnic

Approaches to Community Health (REACH) grant to promote Hip-Cuyahoga, healthy eating and chronic disease management efforts within targeted REACH neighborhoods from August 24, 2015 through October 4, 2015. Amount to be paid to Advertising Vehicles is not to exceed \$12,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2015-142) be adopted:

BE IT RESOLVED to contract with the East Cleveland Board of Education for the use of the Shaw High School Auditoria for the REACH Community Event on September 26, 2015. Amount to be paid to East Cleveland Board of Education is not to exceed \$625.10.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Ms. Moss, seconded by Mr. Wang, that the following RESOLUTION (2015-143) be adopted:

BE IT RESOLVED to contract with the following agencies under the 2015/2016 Teen Pregnancy Prevention (TPP) grant from July 1, 2015 through June 30, 2016.

	<u>Amount to be paid</u> <u>not to exceed:</u>
Beech Brook	\$395,360.00
Lesbian, Gay, Bisexual, Transgender Community Center of Cleveland	\$110,028.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Ms. Moss, seconded by Mr. Gatt, that the following RESOLUTION (2015-144) be adopted:

BE IT RESOLVED to contract with Bridgefront to provide an online hosted education center for staff training from August 1, 2015 through July 31, 2018. Amount to be paid to Bridgefront is not to exceed \$4,200.00 for Year 1 and \$3,800 per year for Years 2 and 3.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-145) be adopted:

BE IT RESOLVED to renew contracts with the following individuals under the 2015/2016

Personal Responsibility Education Program (PREP) grant from August 1, 2015 through July 31, 2016.

	<u>Amount to be paid not to exceed:</u>
Family Planning Associates of Northeast Ohio, Inc.	\$22,000.00
Planned Parenthood of Greater Ohio (PPGO)	\$23,597.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-146) be adopted:

BE IT RESOLVED to renew contract with State Auto Insurance Companies for commercial property insurance, computer/software insurance, public employee dishonesty insurance and terrorism coverage from August 28, 2015 through August 28, 2016. Amount to be paid to United Agencies Insurance Group (Broker) for this coverage is not to exceed \$6,045.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-147) be adopted:

BE IT RESOLVED to accept an addendum to the Cuyahoga County Prevent Premature Fatherhood (PPF) grant contract (Resolution 2014-126) to extend the end of the grant period from June 30, 2015 to June 30, 2016 and increase the amount to be received from \$70,000.00 to \$140,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-148) be adopted:

BE IT RESOLVED to renew contracts with the following individuals under the 2015/2016 Prevent Premature Fatherhood (PPF) grant from July 1, 2015 through June 30, 2016.

	<u>Amount to be paid not to exceed:</u>
Leshun Collins	\$2,750.00
Melvin White	\$2,750.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-149) be adopted:

BE IT RESOLVED to contract with the Cleveland Rape Crisis Center under the 2015/2016 Prevent Premature Fatherhood (PPF) grant from September 1, 2015 through June 30, 2016. Amount to be paid to Cleveland Rape Crisis Center is not to exceed \$3,000.00.

The Secretary called the roll:

The Board took a break at 10:31 a.m. and reconvened at 10:41 a.m.

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2015-150) be adopted:

BE IT RESOLVED to ratify the contract with Richardson Compensation Consulting, LLC for the development of a classification and compensation system from August 1, 2015 through May 31, 2016. Amount to be paid to Richardson Compensation Consulting, LLC is not to exceed \$70,000.00.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-151) be adopted:

BE IT RESOLVED to accept addendums to the following contracts under the 2015/2016 Health Resources and Services Administration (HRSA) Ryan White Part A Program grant from March 1, 2015 through February 29, 2016.

	<u>Amount to be paid not to exceed:</u>	
	<u>From</u>	<u>To</u>
AIDS Healthcare Foundation (Resolution 2015-81)	\$ 54,961.61	\$ 65,403.00
Dept. of Senior & Adult Services (Resolution 2015-104)	\$ 51,494.49	\$ 63,511.78
The MetroHealth System (Resolution 2015-45)	\$1,308,000.25	\$1,704,104.87
Tech Logix, LLC (Resolution 2015-47)	\$ 24,500.00	\$ 48,588.95

Also provided the Board with a brief overview of the recent HRSA site visit.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-152) be adopted:

BE IT RESOLVED to accept an addendum to the contract with HOTT Associates, Inc. (Resolution 2011-178 & 2014-157) to extend the end of the contract period from August 31, 2015 to December 31, 2015 and revise maintenance services to include facility management services. Amount to be paid to HOTT Associates, Inc. is not to exceed \$2,500.00 per month for housekeeping and \$1,310.00 per month for facility maintenance/management (parts and material not included).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-153) be adopted:

BE IT RESOLVED to Contract with Scion Dental to accept CCBH as a network/participating provider to provide dental healthcare benefits to Molina Healthcare plan members beginning on or about August 26, 2015. Amount to be received shall be consistent with approved network/participating provider rates.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-154) be adopted:

BE IT RESOLVED to approve fall 2015 tuition assistance for the following employees and amounts approved at the August 3, 2015 meeting of the Tuition Assistance Review Committee:

Vince Caraffi, Sanitarian Supervisor, MSW	\$1,600.00
Wallace Chambers, Deputy Director, Ph.D	\$2,980.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-155) be adopted:

BE IT RESOLVED to authorize the issuance of a Request for Proposal (RFP) for the selection of a media/social marketing firm to assist with the strategic direction of teen pregnancy prevention messaging.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

BOARD ORDERS, RULES, FEES OR REGULATIONS

It was moved by Mr. Gatt, seconded by Mr. Wang, that the following RESOLUTION (2015-156) be adopted:

BE IT RESOLVED to approve the dismissal of the written Consent Order between the Board and the City of Parma approved by Resolution 2013-244 for enforcement of violations of OAC 3745-27-14(A)(3) pertaining to an ongoing leachate condition at the closed Parma sanitary landfill at Ridgewood, part of West Creek Reservation pursuant to the recommendation of the OEPA (ref. enclosed).

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

FIRST READING:**SECOND READING:****THIRD READING:**

RESOLUTION (2013-246) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal of its Construction, Debris and Demolition Landfill Operating License for calendar year 2014 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled).

RESOLUTION (2013-247) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal and/or modification of its Construction, Debris and Demolition Landfill Operating License for calendar year 2013 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled).

RESOLUTION (2013-248) Third reading to approve the written decision of proposed denial of the application by Rosby Resource Recycling, Inc. for renewal of its Compost Operating License for calendar year 2014 pursuant to the recommendation of the OEPA (ref. enclosed) (1st Reading-December, 2nd Reading-January, 3rd Reading-February-Tabled). EPHS-6

It was moved by Dr. Hall, seconded by Mr. Wang, that the following RESOLUTION (2015-157) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures.
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions.
Schedule D	Employee Training and Travel Expenses.
Schedule E	Approval of Vouchers. (Available upon request)

Schedule F Authorized Contracts.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

Health Commissioner's Report

- (1) Oral Rabies Vaccine (ORV) update
- (2) Statewide Quality Indicators Report

Public and Staff Comments (three minute maximum) – N/A.

Miscellaneous Business – N/A.

Recognition of Ken Uhlik who was awarded the 3D Award for 2015.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the following Motion be adopted:

BE IT RESOLVED that the meeting be adjourned at 11:55 a.m..

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Gatt, Dr. Hall, Mr. Greenberg, Mr. Wang.

SCHEDULE A
APPROPRIATION MEASURES

1. Establish Budgets

- A. Establish a budget for the 2015/2016 Safe Routes to School (East Cleveland) grant in the amount of \$13,000.00.
- B. Establish a budget for the 2015/2016 Safe Routes to School (South Euclid-Lyndhurst) grant in the amount of \$15,000.00.
- C. Establish a budget for the 2015/2016 FDA Food Defense grant in the amount of \$95,099.00 (ref. enclosed).
- D. Establish a budget for the 2015/2016 Prevent Premature Fatherhood (PPF) grant in the amount of \$70,000.00 (ref. enclosed).

2. Budget Revisions

- A. Budget revision in the 2015/2016 Reproductive Health and Wellness (RHW) grant to increase the budget by \$3,602.29 (ref. enclosed).
- B. Budget revision in the 2015 Dental Sealant grant to increase the budget by \$19,690.00 (ref. enclosed).
- C. Budget revision in the 2015 Starting Point grant to redistribute the budget by \$2,165.36 (ref. enclosed).
- D. Budget revision in the 2015/2016 Personal Responsibility Education Program (PREP) grant to redistribute \$143.97 (ref. enclosed).
- E. Budget revision in the 2015/2016 Breast and Cervical Cancer Project (BCCP) grant to redistribute \$5,871.58 (ref. enclosed).
- F. Budget revision in the 2014/2015 Racial and Ethnic Approaches to Community Health (REACH) grant to redistribute \$75,770.71 (ref. enclosed).
- G. Budget revision in the 2014/2015 Newborn Home Visiting Program grant to redistribute \$15,885.61 (ref. enclosed).
- H. Budget revision in the 2013/2014 Safe Routes to School (East Cleveland) grant to redistribute \$306.14 (ref. enclosed).
- I. Budget revision in the 2013/2014 Safe Routes to School (South Euclid-Lyndhurst) grant to redistribute \$407.07 (ref. enclosed).
- J. Budget revision in the 2013/2014 Safe Routes to School (Brooklyn) grant to redistribute

\$426.22 (ref. enclosed).

- K. Budget revision in the 2012/2015 HUD Lead Hazard Control grant to redistribute \$601.53 (ref. enclosed).

SCHEDULE B
CASH TRANSFERS

1. Operating Transfers

A. Operating Transfer from the General Revenue Fund to the 2012/2015 Lead Hazard Control grant in the amount of \$37,029.04 (ref. enclosed).

2. Residual Equity Transfers

None

SCHEDULE C
ROUTINE PERSONNEL ACTIONS

Claire Boettler, Director of Prevention & Wellness, asked permission to post for an Administrative Services Manager and a Grant Coordinator position.

Lateral Appointment:

Rebecca Burke, Administrative Services Manager, 68,218.54 annually effective October 5, 2015.

Ratify Appointment(s):

- A. Annie Bartosh, Sanitarian-In-Training, Grade 6, Step 1 \$39,739.00 annually effective August 10, 2015.
- B. DeLawrence Evans, Sanitarian-In-Training, Grade 6, Step 1 \$39,739.00 annually effective August 10, 2015.

Resignation:

- A. Carol Anderson, PHN 3, effective July 31, 2015.

SCHEDULE D
EMPLOYEE TRAINING AND TRAVEL EXPENSES

Epidemiology, Surveillance & Informatics

- a. Amy Anter to 2015 Statewide Immunization Conference; Global Exposure Local Effect September 9-10, 2015 - Dublin – registration fee \$100.00.
- b. Rebecca Hysing to Association for Professionals in Infection Control and Epidemiology (APIC) EPI:101 course September 20-24, 2015 – Austin, TX – Registration fee \$825.00. Funding designated from ODH via PHEP- Ebola for Regional Public Health Coordinators mandatory attendance.

Environmental Public Health

- a. Correction to travel from July Agenda item c. – Jeff Hanchar, Stephanie McConoughey, and Greg Putka to ODH Public Health Lead Investigator meeting August 19, 2015 –Columbus. Should have read Denise Romano and September 30, 2015.
- b. Megan Dunleavy, Jenni Friedhoff, and Gerry Scott to Water Quality & Waste Management Toxic Algae in Small Water Supplies conference September 17-18, 2015 – Columbus – registration \$200.00 each.
- c. Wallace Chambers and Jeff Hanchar to Environmental Law Enforcement Training Workshop September 18, 2015 – Youngstown.
- d. Barry Grisez to present at World Aquatic Health Conference October 7-10, 2015 – Scottsdale, AZ.

Prevention and Wellness

- a. Michele Benko and Roger Sikes to Bicycle and Pedestrian Master Planning Workshop July 29, 2015 – Grove City.
- b. Claire Boettler to Climate Change Action Fly-in September 9-11, 2015 – Washington, D.C.
- c. Erin Dodds to Project KIND Train-the-Trainer August 26-28, 2015 – Medina.
- d. Elle Heeg to HIV Prevention Counseling 2015 Training August 19-20, 2015 – Dayton.
- e. Eileen Nageotte-Wilk to Clinical Vaccinology Course November 12-15, 2015 – Bethesda, MD - \$350.00 registration fee.
- f. Angela Newman to 2015 CityMatCH Annual Urban MCH Leadership Conference September 29-30, 2015 – Salt Lake City, UT.
- g. Gayle Podoba* and Michelle Rodgers* to 4th Annual Heal the Healer Symposium October 16, 2015 – Mayfield Village - \$95.00 registration fee each.

Roger Sikes to Ohio Healthy Program Train-the-Trainer September 22-23, 2015 – Columbus

*Professional education under ONA contract.


SCHEDULE F
AUTHORIZED CONTRACTS

N/A

CUYAHOGA COUNTY DISTRICT BOARD OF HEALTH



Terry Allan, Secretary



Ms. Debbie L. Moss, President