

CUYAHOGA COUNTY BOARD OF HEALTH
MINUTES OF THE MEETING – AUGUST 24, 2011

The Cuyahoga County District Board of Health met in regular session at 9:00 a.m. in the office of the Board, 5550 Venture Drive, Parma, Ohio, on August 24, 2011. The following members were present:

Ms. Debbie L. Moss
Mr. Charles T. Riehl
Dr. Ye-Fan W. Glavin
Mr. James T. Gatt
Dr. Gregory L. Hall

The reading of the minutes of the July 27, 2011, regular Board meeting was dispensed with as copies had previously been received by each member. Inasmuch as there were no corrections, it was moved by Mr. Riehl seconded by Mr. Gatt, that the minutes be approved. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Mr. Gatt. Dr. Glavin and Dr. Hall abstained.

Financial Statements. EPHS-11

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2011-167) be adopted:

BE IT RESOLVED to accept the 2011/2012 Saint Luke's Foundation grant to support the Advancing Health Impact Assessment: Capacity Building & Trainings from July 1, 2011 through April 10, 2012. Amount to be received is not to exceed \$18,634.00. EPHS-3, 4, 5

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Dr. Hall, that the following RESOLUTION (2011-168) be adopted:

BE IT RESOLVED to contract with Human Impact Partners (HIP) under the 2011/2012 Saint Luke's Foundation grant to implement training sessions to support the Advancing Health Impact Assessment: Capacity Building & Trainings from April 26, 2011 through November 30, 2011. Amount to be paid to HIP is not to exceed \$14,634.00. EPHS-3, 4, 5

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Mr. Gatt, that the following RESOLUTION (2011-169) be adopted:

BE IT RESOLVED to accept the Cleveland Clinic Foundation 2011/2014 East Cleveland Teen Collaborative grant from June 1, 2011 through May 31, 2014. Amount to be received is not to exceed \$75,600.00. EPHS-3, 4, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2011-170) be adopted:

BE IT RESOLVED to renew the Ohio Department of Health 2011/2012 Public Health Emergency Preparedness (PHEP) grant from August 10, 2011 through August 9, 2012. Amount to be received is not to exceed \$647,434.00. CCBH in-kind support \$36,463.00. EPHS-1, 2, 3, 4, 5, 7, 8, 9

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Ms. Moss, seconded by Dr. Hall, that the following RESOLUTION (2011-171) be adopted:

BE IT RESOLVED that approval be given to refund \$1,056.71 to the Ohio Department of Health (ODH) for funds not expended under the 2010/2011 Breast and Cervical Cancer Project (BCCP) grant. EPHS-3, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Glavin, that the following RESOLUTION (2011-172) be adopted:

BE IT RESOLVED to contract with Pathology Laboratories, Inc. under the Susan G. Komen Cancer Foundation NorthEast Ohio Affiliate grant from July 1, 2011 through June 30, 2016. Amount to be paid to Pathology Laboratories, Inc. shall be consistent with the Medicare reimbursement rates. EPHS-3, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Ms. Moss, that the following RESOLUTION (2011-173) be adopted:

BE IT RESOLVED to contract with Quest Community School for school health services from July 1, 2011 through June 30, 2012. Amount to be received is not to exceed \$2,087.00. EPHS-1, 2, 3, 4, 5, 6, 7, 8

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Glavin, that the following RESOLUTION (2011-174) be adopted:

BE IT RESOLVED to renew contracts the following schools for school health services from July 1, 2011 through June 30, 2012: EPHS-1, 2, 3, 4, 5, 6, 7, 8

	<u>Amount to be received:</u>
Gross Schechter Day School	\$ 13,200.00
North Olmsted City Schools	\$245,000.00
The Ratner School	\$ 2,087.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Mr. Gatt, that the following RESOLUTION (2011-175) be adopted:

BE IT RESOLVED to contract with Cuyahoga County under the 2009 Urban Area Security Initiative (UASI) from July 25, 2011 through June 30, 2012. Amount to be received is not to exceed \$50,000.00. EPHS-3, 4, 5, 7, 9, 10

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Mr. Riehl, that the following RESOLUTION (2011-176) be adopted:

BE IT RESOLVED to contract with K. Seidman Consulting, LLC to assist with emergency preparedness planning including planning for populations with functional/special needs from July 25, 2011 through June 30, 2012. Amount to be paid to K. Seidman Consulting, LLC is not to exceed \$50,000.00. EPHS-3, 4, 5, 7, 8, 9

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Dr. Glavin, that the following RESOLUTION (2011-177) be adopted:

BE IT RESOLVED to contract with Case Western Reserve University (CWRU) for the services of Anna Mandalakas, M.D. to serve as Medical Director from August 16, 2011 through December 31, 2011. Amount to be paid to CWRU is not to exceed \$15,500.00. EPHS-3, 4, 5, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2011-178) be adopted:

BE IT RESOLVED to contract with Your Building Maintenance, Inc. (YBM) for cleaning services from September 1, 2011 through August 31, 2013 in the amount of \$2,500.00 per month and recommended cleaning services as stated in the contract. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Mr. Gatt, that the following RESOLUTION (2011-179) be adopted:

BE IT RESOLVED that approval be given to enter into a Subsidy Agreement with the ODH for the implementation of the Smoke-Free Workplace Act from July 1, 2011 through June 30, 2012. Amount to be received not to exceed \$31,250.00. EPHS-6

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Ms. Moss, seconded by Dr. Hall, that the following RESOLUTION (2011-180) be adopted:

BE IT RESOLVED to renew contract with Ohio Child Care Resource and Referral Association (OCCRRA) to provide consultation and technical assistance to child care centers and family child care homes from August 4, 2011 through June 30, 2012. Amount to be received is not to exceed \$24,255.00. EPHS-3, 4

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Mr. Gatt, that the following RESOLUTION (2011-181) be adopted:

BE IT RESOLVED to renew contract with Dr. William Waters, DDS to provide consultant dental services under the 2011/2012 OPTIONS Dental grant from July 1, 2011 through June 30, 2012.

Amount to be paid to Dr. William Waters, DDS is not to exceed \$250.00. EPHS-7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Dr. Hall, that the following RESOLUTION (2011-182) be adopted:

BE IT RESOLVED to renew contract with eBlueprint for equipment service and support for HP Designjet 4000ps Plotter from August 30, 2011 through August 29, 2013. Amount to be paid to eBlueprint is not to exceed \$895 per year. EPHS-2, 3, 10

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-183) be adopted:

BE IT RESOLVED to renew contract with Ann Avery, MD to serve as Medical Director for the Title X Family Planning program from April 1, 2011 through September 30, 2011. Amount to be paid to Ann Avery, MD is not to exceed \$900.00. EPHS-3, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Dr. Hall, that the following RESOLUTION (2011-184) be adopted:

BE IT RESOLVED to renew contract with Westfield Insurance Company for commercial property insurance, computer/software insurance, public employee dishonesty insurance and terrorism coverage from August 28, 2011 through August 28, 2012. Amount to be paid to United Agencies Insurance Group for this coverage is not to exceed \$6,319.00. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Dr. Glavin, that the following RESOLUTION (2011-185) be adopted:

BE IT RESOLVED that approval be given to renew Memorandum of Agreement (MOA) with Ohio Department of Health to participate in the Medicaid Administrative Claiming (MAC) process from July 1, 2011 through June 30, 2013. Reimbursement of MAC claims to CCBH will be in accordance with the Department of Health Medicaid Administrative Claiming Guide. EPHS-3, 5, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Mr. Gatt, that the following RESOLUTION (2011-186) be adopted:

BE IT RESOLVED to accept an addendum to the Accurate Analytical Testing LLC contract (Resolution 2011-08) to increase the amount to be paid to Accurate Analytical Testing LLC from \$8,120.00 to \$16,120.00. EPHS-2

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Gatt, seconded by Ms. Moss, that the following RESOLUTION (2011-187) be adopted:

BE IT RESOLVED to accept an addendum to the City of Twinsburg contract (Resolution 2010-77) to assist with Laurel Creek Stream Restoration to extend the period from June 30, 2011 to December 31, 2011. Amount to remain the same. EPHS-3, 4, 5, 6

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Dr. Glavin, that the following RESOLUTION (2011-188) be adopted:

BE IT RESOLVED to accept an addendum to the Eileen Korey contract (Resolution 2011-119) to extend the end of the contract period from August 31, 2011 to October 31, 2011. Amount to be paid to Eileen Korey to remain the same. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Mr. Riehl, seconded by Ms. Moss, that the following RESOLUTION (2011-189) be adopted:

BE IT RESOLVED to accept an addendum to the Richard J. Bradner contract (Resolution 2011-117 & 2011-141) to increase the contract amount from \$14,000.00 to \$15,150.00 from April 27, 2011 through September 30, 2011. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Dr. Hall. Mr. Gatt abstained.

It was moved by Mr. Gatt, seconded by Dr. Glavin, that the following RESOLUTION (2011-190) be adopted:

BE IT RESOLVED to approve a proclamation to declare the week of September 5, 2011 as Meningitis Awareness Week in Cuyahoga County. EPHS-1, 2, 3, 4, 7

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

RESOLUTION (2011-162) Second reading to adopt a Food Safety Education fee schedule in accordance with Ohio Revised Code Section 3717. EPHS-3, 6

It was moved by Mr. Riehl, seconded by Dr. Hall, that the following RESOLUTION (2011-191) be adopted:

BE IT RESOLVED that approval be given for tuition assistance for Fall 2011 for the following employees. Amounts approved at the August 9, 2011 meeting of the Tuition Assistance Review Committee: EPHS-8, 11

Romona Brazile, Deputy Director, MPA	\$1,102.82
Ann Campbell-Dunham, Personnel Mgr., MLRHR	\$ 640.25
Megan Parnell, PHS 1, M.A.E.	\$ 629.25
Kimberly Shepard, Word Processor 2, B.A.	\$ 412.20 + book/fees
(Amount not to exceed \$2,235.60)	
Najeebah Shine, Director, MBA	\$1,510.00

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

It was moved by Dr. Hall, seconded by Mr. Gatt, that the following RESOLUTION (2011-192) be adopted:

BE IT RESOLVED that approval be given of the Consent Agenda as set forth in the attached schedules:

Schedule A	Appropriation Measures. EPHS-11
Schedule B	Cash Transfers.
Schedule C	Routine Personnel Actions. EPHS-11
Schedule D	Employee Travel Expenses. EPHS-8
Schedule E	Approval of Vouchers. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

Health Commissioner's Report

- (1) Updated P & W Organizational Chart
- (2) Health Improvement Partnership (HIP) Cuyahoga Update
- (3) Preparedness Budget Update
- (4) West Nile Update
- (5) 2010 Audit Report

It was moved by Mr. Riehl, seconded by Dr. Hall, that pursuant to Resolution 1993-43 and O.R.C. Sec 121.22, the Board adjourn to Executive Session to discuss personnel issues.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

Upon conclusion of such Executive Session, the Board resumed its regular meeting. Thereupon, it was moved by Dr. Hall, and seconded by Dr. Glavin that the following RESOLUTION (2011-193) be adopted:

BE IT RESOLVED that authorization be given for the Chairman of the District Advisory Council to enter into a contract for services with any city that is located in the Cuyahoga County General Health District for the calendar year 2012 at the rate of \$3.84 per capita. EPHS-11

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

Thereupon, it was moved by Mr. Gatt, seconded by Dr. Hall, that the meeting be adjourned.

The Secretary called the roll:

Ayes: Ms. Moss, Mr. Riehl, Dr. Glavin, Mr. Gatt, Dr. Hall.

The meeting was adjourned at 1:10 p.m.